

Burlingame Hills Improvement Association, Inc.  
Board of Directors Meeting  
Sunday, April 14, 2019, 4pm  
College of San Mateo, CSM Drive

DRAFT  
MINUTES

I. Call to order

Attendance:

Board Members present: Amy Sanford, Don Dains, Guy Anthony, Jan Akers, John Keller, Jon Lueders, Michael Corbett, Steve Epstein, Susan Dan, Tom Hayes,  
Other's present: Gus Petropoulos

II. Officers' reports

Secretary (Minutes from January 28, 2019, board meeting)

Motion to approve made by Don. Second by Michael. Motion Approved.

Treasurer

See Attachments. Very little activity.

III. Committee reports (very brief)

Emergency preparedness: John Keller

John has put together an ongoing plan.(See attachment)

Spring Parties this year will be social and a chance to get to know neighbors. No

Emergency Preparedness presentations.

Planning/zoning issue: Steve Epstein

Not a problem for the Board to tackle

Security patrol: Michael Corbett

Michael has made some calls and continues to look into this

Sewers: Tom Hayes

Upper Adeline project looks like it will happen soon

Still having trouble getting the Department of Public Works to meet with our Committee

Small and microcell communications towers: Jan Akers

The application was withdrawn for small cell towers in the Hills

See Attachment

Stone pillars: Jon Lueders

Burlingame Planning Commission is looking at the pillars. Will they get rebuilt or do nothing? If rebuilt, they will have to be set back further

Other committee reports sent by email (Communications, Garden Club, Healthy Forest, Membership, and Neighborhood Network)

See Attachments

Discussion

IV. Old business

Between-meeting motions: none

Items for future discussion:

Neighborhood directories

Meals and gifts policy

Implement plan to support members' favorite charities

V. New business

Resignations, nominations, and elections:

Vice President Don Dains has been nominated fill the remaining ~19 month term of Director Michael Corbett

Treasurer John Keller has been nominated to fill the remaining ~19

month term of Vice President Don Dains  
Director Michael Corbett has been nominated to fill the remaining ~7  
month term of Treasurer John Keller  
Motion made by Don. Second by Michael. Motion carries.

VI. Announcements

Newsletter assembly party: Monday, April 22, 6pm potluck, 7pm newsletter  
assembly; home of Tomas Zillmann and Steve Epstein, 120 Tiptoe Lane

May Board meeting: Monday, May 20 meeting is canceled.

June Board meeting: Monday, June 24, 7PM (6:30 social); location TBA (Dan's?)

July Board meeting: Monday, July 22, 7PM (6:30 social); location TBA (Hayes's?)

61<sup>st</sup> Annual Meeting: Monday, November 4, in the Lane Room of Burlingame Library.  
Attendance is expected of all Board members.

VII. Adjournment: Don made a motion to adjourn the meeting. Second by Guy. Motion carries. Meeting  
adjourned at 5:24pm.

Respectfully Submitted by,  
Amy Sanford  
BHIA Secretary